



At the beginning of each project we undertake here at ELA Group, we begin to help clients answer the following questions:

Feel free to print this tool to help you begin your project with the right information:

1. What do you want to accomplish? How can ELA Group help?
2. What are your specific project requirements?
3. If a site for the project has already been selected or several sites are being considered, what are the key attributes that are needed or are existing?
 - Size and configuration
 - Slope and topography
 - Soils
 - Wetlands and floodplains
 - Land cover and existing improvements
 - Site access
 - Utilities (water, wastewater, gas, electric, communications, other)
 - Zoning classification
4. Have you spoken to the municipality about the project? If so, what has been learned about the project and its review/approval process?
 - Zoning: Is the use permitted by right?
Is the use permitted by condition?
Is the use permitted by special exception?
Is the use non-conforming?
Is the use not provided for?
 - Subdivision & Land Development: What review process will the municipality require?
 - What other permits are likely to be required?
5. What background information do you have for the site(s)?
 - Basemapping information
 - Title search
6. Do you own the property or have it under agreement (equitable interest)?